

## SUMMONS

You are summoned to appear for **JURY SERVICE** on the date, time, and place indicated on the reverse. **Bring this summons with you.**

ONE-DAY or ONE-TRIAL

California has a **one-day or one-trial** term of jury service. This means that a trial juror serves for one day or for the duration of one trial. Statewide, the majority of jurors serve for just one day. Most trials are completed within one week.

## EMPLOYER RETALIATION

State law prohibits discrimination or retaliation against an employee for taking time off to serve as a juror. *(California Labor Code, section 230 [a])*



## RESPONSE FORM

Please complete the sections below only if you are requesting a postponement or an excuse or are not qualified. Tear along the perforation and insert this form, along with any attachments, in the envelope provided. A relative or caretaker may complete this form for you if you are unable.

If you are qualified and are NOT requesting a postponement or excuse, bring this entire form with you.

You will be notified ONLY if your request is denied.

### JUROR INFORMATION—Complete the following:

Phone: Home ( ) Work ( )  
Email: \_\_\_\_\_  
Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_  
I work full time ☐ part time ☐  
My employer pays for jury service ☐ Yes ☐ No If yes, number of days: \_\_\_\_\_  
I am a government employee: ☐ Yes ☐ No ☐ This person is deceased.

### REQUEST FOR POSTPONEMENT

Turn page over to find out how to request a “POSTPONEMENT” by phone and/or by Web site.

- A. ☐ I request a postponement of jury service to the following date (may request up to 6 months from summons date): \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
MO DATE YEAR
- B. ☐ I am a mother who is breastfeeding a child and I request a postponement of jury service to the following date (may request up to 1 year from summons date): (California Rules of Court, rule 859) \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
MO DATE YEAR

### NOT QUALIFIED—I am not qualified to serve as a juror because:

- C. ☐ I do not have sufficient knowledge of the English language.  
LANGUAGE SPOKEN: \_\_\_\_\_ YEARS IN THE U. S.: \_\_\_\_\_  
Turn page over or see above and follow directions.
- D. ☐ I am not a citizen of the United States. I am a citizen of:  
COUNTRY \_\_\_\_\_ PASSPORT OR ALIEN CARD NUMBER \_\_\_\_\_
- E. ☐ I am not 18 years of age or older. Date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
MO DATE YEAR
- F. ☐ I am not domiciled in the State of California.  
Provide photocopy of military order or other document specifying domicile.
- G. ☐ I am not a resident of this county.  
Complete the “ADDRESS CHANGE” above, sign below and return in the enclosed envelope.
- H. ☐ I have fulfilled my service obligation as a Grand Juror or Trial Juror in the past 12 months or I am currently serving or am already scheduled to serve as a Grand Juror or Trial Juror.  
COURT NAME \_\_\_\_\_ SERVICE DATE \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
MO DATE YEAR
- I. ☐ I have been convicted of a felony or malfeasance in office and my civil rights have not been restored.  
COURT NAME \_\_\_\_\_
- J. ☐ I am now under conservatorship. COURT NAME \_\_\_\_\_
- K. ☐ I am a peace officer as defined in sections 830.1, 830.2(a)–(c) or 830.33(a) of the Penal Code.  
AGENCY NAME \_\_\_\_\_ BADGE NUMBER \_\_\_\_\_

### NAME OR ADDRESS CHANGE—Complete the following information ONLY if different from the preprinted name and address on this summons.

First Name: \_\_\_\_\_ Middle: \_\_\_\_\_  
Last: \_\_\_\_\_  
Address : \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

### REQUEST TO BE EXCUSED—I am unable to serve as a juror because:

- L. ☐ I have a physical or mental disability or impairment.  
If you are age 70 or over, please describe your disability or impairment:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
DATE OF BIRTH \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
MO DATE YEAR  
If you are under age 70, you must enclose a signed, written statement describing your disability or impairment signed by your physician. The statement must also include the physician’s medical license number. Turn this page over or see above to find out if a court form is available or required.
- M. ☐ Jury Service will cause an extreme financial hardship.  
Number of dependents I support \_\_\_\_\_  
Monthly household income: \$ \_\_\_\_\_ (Include salaries, wages, alimony, public benefits, etc., of all household members.)  
Please describe your extreme financial hardship below. Not being paid by your employer or being self-employed will be considered but does not mean that you will be automatically excused.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- N. ☐ I have a full-time, non-professional obligation to provide care for a child, elderly, sick or disabled person and alternative arrangements are not possible during court hours. (860(d)(7) of the California Rules of Court)  
Age(s) of person(s) cared for: \_\_\_\_\_  
Your relationship to person(s) cared for: \_\_\_\_\_  
Type of care you provide: \_\_\_\_\_
- O. ☐ I have no means of transportation to the court and/or my travel time exceeds 1½ hours from home to court.  
Excuses from jury service for lack of transportation will not be given in certain jurisdictions. Turn page over or see above to find out if the court grants excuses based on lack of transportation.

I certify under penalty of perjury, under the laws of the State of California, that the information on this form is true and correct (Code of Civil Procedure section 2015.5).

If the person signing is not the prospective juror, please indicate your relationship to the prospective juror next to your signature.

Signature: \_\_\_\_\_ City/State: \_\_\_\_\_  
MO DATE YEAR

# Summons for Jury Service

BRING ENTIRE FORM WHEN YOU REPORT

## JUROR BADGE

### SUMMONS

You are summoned to appear for **JURY SERVICE** on the date and place indicated in this summons. Bring this summons with you.

Failure to respond to this summons will subject you to a fine, a jail term, or both.

### JURY SERVICE INSTRUCTIONS

Court specific information is included in this area. This can include things like reporting time and location, parking instructions, ADA compliance notification, etc.

▷ Visit our Web sites for more information.  
LOCAL COURT WEB SITE:

CALIFORNIA COURTS WEB SITE: [www.courtinfo.ca.gov/jury/](http://www.courtinfo.ca.gov/jury/)

Courts typically use this area to include maps to the court house, driving directions and return address information